SECRET

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OFFICE OF TRAINING

NOTICE No. 1-67

16 January 1967

25X1A

SUBJECT:

Employee Conduct

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Employee Conduct. Please circulate to all your employees employees are required to read this handbook As directed in in January and July. It is requested you keep on file some documentation signed by each employee under your jurisdiction indicating he has read the handbook.

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Chief, Support Staff

Distribution: OTR - Key 1C (School, Staff, Branch

Chiefs and all Instructors)